

ANU LSS 2019

AGM Minutes

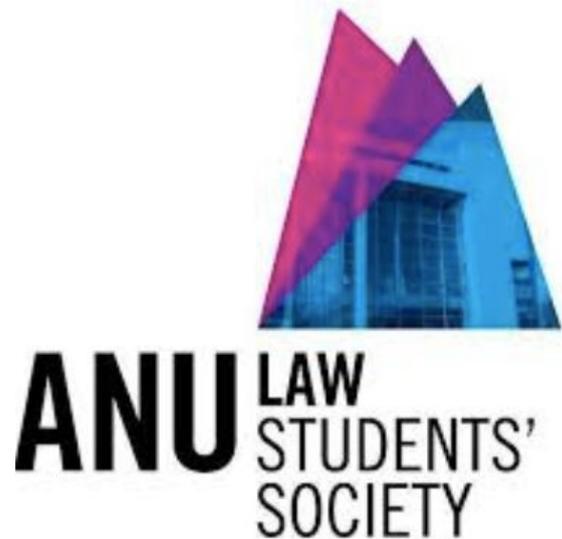
Chair: Grace Lee

Minutes: Emma Campbell

Quorum: 30

Time: Sunday 19th of May 2019, 6:30PM

Place: Law Theatre, Law Library



Item 1: Welcome and acknowledgement of country

- Grace Lee
- Instruction of standing orders

Item 2: President's Report (Rocky)

- People on committee doing well at mixing between portfolios
- Attendance
 - Historically an issue for the LSS
 - Huge improvement this year
 - Averaging over 20 people at the meetings each fortnight
 - Exec members trying to make meetings as engaging as possible
 - Meetings will likely stay Sunday night
 - Continue to use attendance sheet and follow up any issues
 - Want an environment where people want to contribute and interact with fellow committee members (please let us know if suggestions on how to facilitate this)
 - Thank you / appreciation for committee members
- Events
 - Transitioned to OneDrive and Google Calendar to coordinate
 - It has been somewhat successful (Still a work in progress; will review later)
 - Had some teething issues with Google Calendar
 - Excel spreadsheets for when people are posting on social media
 - Helps to improve communication with student body
- Relationships
 - Positive relationships with many bodies within ANU
 - Meet with Dean on monthly basis (hasn't been done previously)
 - Financially support IHL moot winners to go to ALSA
 - Couldn't support this year, because members couldn't commit to ALSA

- Most substantial part of the role so far
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- Constitutional reform
- President's Portfolio (Wellbeing, International Students, FYOs)
- Sponsorship
 - Decided to revamp sponsorship prospectus at beginning of Rocky's term
 - So far, seems to be a success
 - This year, brought ourselves up to speed
 - We were lower priced than G8 counterparts and were outdated in our proposals etc.; these now addressed
 - Three different sponsorship packages
 - Sponsors can customise within sponsorship packages
 - In the past, done on an ad hoc basis; now not so much at the President's discretion
 - We now have less premier sponsors (8 to 4), but hasn't affected us financially due to price increase
 - If anything, sponsors are more engaged because of greater financial engagement
 - Sponsorship revenue increased 60% this year
 - Price increase
 - Brought on 7 new sponsors (21 altogether)
 - There have been some teething issues and negative feedback
 - Some firms say they don't have budget room to accommodate increased fees
 - Shouldn't need to adjust pricing for the new few (5) years
 - We are still benchmarked lower than G8 equivalents, so are still a significant attraction for sponsors
 - Hopeful in future that our ventures will be backed up better by data
 - Keep more records of engagement on social media posts, for example
 - Allows us to quantify benefits for sponsors, and justify what we offer
 - Could send 'year in review' to sponsors
 - Process of maintaining relationships began in November
 - Emailed prospectuses
 - Sponsors finalised in March after more dragged-out process (caused by changed prospectus)
 - Presidential role has been main contact for firms (changed from previous years)
 - This has provided some challenges for President juggling organisational role and sponsorship commitments
 - Can be reviewed in future; better balance could be figured out
- ALSA
 - Relationship/commitment is still going
 - Attended first council in February at UTS
 - Encouraged to guide discussion at this event, as we are one of the bigger societies in attendance
 - ALSA is substantial expense for us

- At times, the worth of attending can be questionable
- Rocky and Grace to attend July conference in Melbourne
 - If any discussion topics to be submitted, let one of these people know
- This report seconded by Thanaya
- Passes
 - For: majority
 - Against: 0
 - Abstaining: 0

Item 2: Administration Report

- Summer break was a busy period
 - Bytes n Colours Printing
 - First Year Guides
 - Committee T-shirts
 - Hoodies
 - Competition run over summer; now final design has been voted on
 - Manufacturer has been sourced
 - Should be ready to sell by Bush Week
 - ANUSA affiliation
 - Setting up membership system (QPay)
- Semester 1
 - Market Day very successful
 - Committee Meetings fortnightly (schedule has been weird this term)
 - CCs at trivia on Tuesday night
 - Casual vacancies
 - FYO elections
 - Congratulations
 - Fortnightly E-newsletters
 - Changed to do through QPay
 - Constitutional amendments
 - CCs (internal committee initiative alongside Equity and Events) established
- Within the portfolio in Semester 1
 - Peppercorn
 - Website launch
 - Magazine launch (done in conjunction with trivia this Tuesday)
 - Publicity
 - Jot form
 - Doodle
 - Excel calendar system (made life easier re. Social media posts timing)
 - Publications and IT
 - Guides
 - Website update
- Moving forward and semester 2
 - Hoodies - manufacturing done by Bush Week
 - Continue fortnightly E-newsletters
 - Welcome any suggestions / feedback
 - Casual vacancies

- Deadline just passed for vacant positions
- Decided next week in exec meeting
- Moving into new LSS Common Rooms
 - No longer in demountables
 - Will happen over winter break
- Bush Week
 - Stall will be run again
 - Similar to Market Day but less intense
 - Welcome volunteers
 - Potentially selling first hoodies
- OGM
 - Most likely to be held in Term 4
 - Main focus is reviewing roles of all directors and VPs
 - Will be studying constitution over break
- Forward: Mila
- Second: Rocky
- Passes: majority
- Against: 0
- Abstaining: 0

Item 3: Careers

- To date:
 - Careers guide handed out at Careers Fair
 - Was more extensive this year
 - Continued last year's trend of including student snapshots
 - Organised by ANU careers
 - Role this year was largely publicity
 - This is how it should be done
 - Publications
 - Clerkship guide handed out at Clerkship night
 - 150 copies of careers guide were all handed out quickly
 - Increased printing costs means we should focus more on digital distribution
 - Keep 200 copies of clerkship guides
 - Clerkship Information Evening
 - Thank you to committee members for help
 - Great feedback from firms
 - Venue more expensive this year (Kambri cultural centre)
 - Particularly because we then had to use their caterer, and they had to serve alcohol
 - Would still recommend this venue again
 - 16 firms this year; almost double compared to last year
 - Used cinema for presentation; provided adequate space
 - Could use foyer if event continues to grow
 - MinterEllison workshops
 - One last week received great feedback from MinterEllison

- One this week coming as well
- Resume Rescue Sessions
 - At law school 2 hours per week
 - In conjunction with ANU careers
 - Also hoping to run this through the break
 - We are personalising it towards law students
- Coming up
 - Mock Interviews
 - Will be done over video, first 30 will then be emailed feedback
 - Questions will be catered to clerkships or law grad jobs
 - Will be open for a few weeks in sem 2
 - SJ Careers
 - AFEC Networking collaboration
 - Will get a bigger reach of students
 - Applicable to students from both societies
 - Will focus on cross-cultural networking
 - Infographs
 - On topics like opportunities
 - Hackathon
 - Will be helping David if he needs help
- Motion forwarded by Thanaya
- Seconded by Sani
- Passed
 - For: majority
 - Against: 0
 - Abstain: 0

Item 4: Competitions

- Semester 1
 - Questions received for competitions
 - 3 new questions this year (witex, moot, negotiations)
 - BBQ Launch
 - Average turnout
 - Seems to be general gist of senior competitions
 - Competitions workshops
 - Decent turnouts for mooting and negotiations
 - Same as in past
 - Tried to plug WitEx this sem, but still not as big a turnout as hoped
 - No dropouts
 - Client interviews
 - Negotiations
 - Witness Examination
 - Mooting
 - Grand finals
 - Some sponsored this year
 - Biggest turnout for mooting

- Winners will represent ANU at ALSA
- ALSA
- ILS
 - Tried to get a team from IHL to go, but that fell through
 - Can adjust timelines in future to facilitate this
- Appeals
 - Received appeal for mooting this year (one team using laptops)
 - Rules will be updated to align with ALSA rules
- External comps
 - Got a waiver on some requirements
 - Won DPP plate and mock trials
 - Good promotion for LSS
 - Will be participating in Hackathon in association with College of Law
 - College trying to figure out how to help finance the team
 - New competition with UC
 - Trying to create a greater competitions culture at ANU
 - Next year, run some more friendly competitions to encourage involvement
 - Making some changes to mooting competitions
 - Letting people with one year of experience participate in novice competitions again because it's hard to participate in senior comps
 - Streamlined appeals process
- Other comps
- Changes
- Competitions guide should be done by Sem 2 to be printed off
- Motion forwarded by David
- Seconded
- For: majority
- Against: 0
- Abstain: 0

Item 5: Equity

- Semester 1
 - Equity overall:
 - Website updates
 - Looking into equity tickets for Law Ball with Eliza
 - Looking into collab with BATYR for safe space for Law Ball
 - Self-care piece for Clerkship Guide
 - Wellbeing:
 - Happy Feet this Wednesday
 - International Students
 - Mentoring program
 - Handbook updated
 - Pizza party this Thursday
- Semester 2

- Equity overall:
 - Equity and Diversity in the Law event
- Wellbeing:
 - Yoga to commence
 - Crafternoon in the new LSS Common Room
 - Feast of Strangers 'Law Style'
 - Wellbeing guide to be re-done
- International students:
 - Mentoring program
 - Proposed: international students careers event
- Forwarded
- Seconded
- Passed:
 - For: majority
 - Against: 0
 - Abstain: 0

Item 6: Finance

- Projected summary
- Potential surplus of approx \$8000
 - Won't be the case based on info learnt today
- Want to aim for deficit of approx 10k, and likely to meet that
- 60% increase in revenue due to sponsorship revamp
- We receive a grant from the CoL
 - Negotiated that this year; we get 10k inclusive of GST (11k all up; used to be 10k)
- Changes in expenditure for different portfolios
- More tax as we have more income
 - This tax comes under the Finance portfolio
- Biggest expense for Careers was Clerkship Night
- For Careers, Intervarsity competitions
- 2018 Annual Report required by constitution; accountants have to do an audit of LSS finances
- Big projected income for Law Ball ticket sales
- Will run at a bit of a deficit due to changes in ticketing for this event
- Community sponsorship now also under Finance portfolio
- Report moved
- Seconded: Thanaya
- Passed:
 - For: majority
 - Against: 0
 - Abstain: 0

Item 7: Events

- Semester 1 events
 - O-Week Welcome Drinks

- Changed formula a bit this year; more casual
- Slightly lower attendance, but good for purpose of event (mingling etc.)
- JD Drinks (Welcome and end of Sem 1)
- LSS x Peppercorn Trivia
 - This Tuesday
 - Hasn't been done before
 - Giving away 2 free Law Ball tickets
- Fewer BBQs because of redevelopment of CoL
- Prospective events
 - Law Ball
 - New venue at QT
 - Cheaper venue, so ticket prices reduced
 - Need to limit numbers, however (so no non-ANU students)
 - \$100 tickets for committee members
 - Trying to establish ticketing policy for committee members
 - Publicity has been great
 - FYO event
 - JD drinks
 - Wellbeing x social yoga
 - Law 'n Bowls
- Seconded: Max
- Passed:
 - For: majority
 - Against: 0
 - Abstain: 0

Item 8: Social Justice

- 2 year long programs
 - Social justice mentoring program
 - Expanded a bit this year; got in some outside mentors
 - Law in Action: Cambodia Initiative
- 4 major events (2 done already)
 - Women in Law Breakfast (sponsored by Clayton Utz)
 - Great feedback
 - CJ Murrell spoke
 - LGBTIQ* Q&A Panel
 - Much smaller turnout than expected
 - Speakers all had very positive things to say
- Other
 - Collaboration with Law Reform & Social Justice (trying to figure out where SJ portfolio sits in relation to the others)
- Semester 2
 - Events
 - Social Justice Careers (with Careers Portfolio)
 - Social Justice Dinner

- Other:
 - Social Justice film night with ANU film group
 - Supporting year long programs
 - Check in, ensuring everything on track
- Forwarded
- Seconded: Phoebe
- Passed:
 - For: majority
 - Against: 0
 - Abstain: 0

Item 9: Education

- Semester 1
 - Events
 - Laws1001
 - Great feedback
 - JD Orientation event
 - Lower turnout
 - Other
 - Problem solving workshops (wk 12; stay tuned for more info)
 - Exam database (will be taken down by beginning of sem2 due to concerns expressed by CoL over outdated content and plagiarism)
 - LLB Review
 - Reviewing all aspects of law degree
 - Focus groups and surveys
- Semester 2
 - Events
 - Education Speaker Event 1
 - Education Speaker Event 2
 - Other
 - AGLC Guide
 - Collaboration with Careers - elective info graphs
 - Problem Solving Workshops
- Forwarded
- Seconded: Eliza
- Passed:
 - For: majority
 - Against: 0
 - Abstain: 0

Item 10 - Constitutional Amendment #1

- Moved by: Grace Lee
- Seconded by: Rocky Lagudi
- Amend S 8.3 to fix spelling
- This motion passes

- For: majority
- Against: 0
- Abstaining: 1

Item 11 - Constitutional Amendment #2

- Funds management (cards)
- Only two committee members can have cards
- Reasons: accountability and convention
- Moved by: Rocky Lagudi
- Seconded by: Grace Lee
- This motion passes
 - For: majority
 - Against: 0
 - Abstaining: 0

Item 12 - Constitutional Amendment 3

- Elections (polling); get rid of physical polling
- Reasons: convention
- Moved by: Rocky Lagudi
- Seconded by: Grace Lee
- This motion passes
 - For: majority
 - Against: 0
 - Abstaining: 0

Item 13 - Constitutional Amendment 4

- Elections (polling); get rid of physical polling for FYO elections
- Reasons: convention
- Moved by: Rocky Lagudi
- Seconded by: Grace Lee
- This motion passes
 - For: majority
 - Against: 0
 - Abstaining: 0

