

Australian National University
Law Students' Society



Minutes for Committee Meeting

Date: 12/2/17

Time: 4.06pm

Location: LSS Common Room

Present: Anna, Em, Bryce, Sarah, Suchara, Angela, Matt, Victoria, Eden, Maddison, Brigid, Sheng, Joe, Katharine, Felicity, Kate, Bede, Rocky, Hugo, Julia, Belinda, Max, Laksshini, Ashish, Shani, Kathy

Absent with Apologies: Tony, Rosie, Mickey, Lucy

Absent without Apologies: -

- **President's Welcome:**

- Meetings will happen every fortnight on Sunday at 6.30pm
- Exec meets every week
- Expectation: in the weeks you don't have a Committee meeting, then you have a portfolio meeting
- Agendas structured in reports of Exec
 - Engage in discussions
- Formal discussion/debate – submit to Anna as agenda item with background
 - Nothing should ever be news to anyone – it shouldn't be heard for the first time in that meeting

- **President Report:**

- Own portfolio – Wellbeing, 4 first year officers, Strategic and ISD
- Over the break:
 - Registered charity obligations
 - Sponsorship process

- Good year financially
 - Broad range of corporate sponsors
 - Will receive instructions from VPs about what you need to do for publications/events re sponsorship obligations
 - Making sure we're connected to services who serve Law Students
- Hangover/transition period from VP(Ed) last year and President re Exam Database
 - Refining demands of the College
 - Lecturers required to give model exams answers/paper in Wattle every year
 - Exams will only be taken down once resources provided by the lecturers
 - People will be grumbly about it
 - Explanatory thing will be prepared
- Women in Commercial Law event
 - 9 March
 - LSS, WILO, and Pauline Ridge
 - Sarah or Angela – maybe Suchara?
 - Both Angela and Suchara – will email Bryce
- Constitution issues
 - Always going to be fixed this year
 - Need to fix certain parts now – issues under Incorporations Act
 - Timeline:
 - Anna and Bryce re-writing Constitution this week
 - Leave substantial things until AGM in May
 - This will be largely technical and dry
 - Monday 21st – calling SGM
 - 20 signatories to the proposed changes
 - Monday 27th evening – plan to have SGM
 - Extremely compulsory for Committee
 - Quorum is 33
 - We realise short notice – if you cannot make it, then email Anna and Bryce and VP with super good reason at least 48 hours out
 - Should be around 6pm
 - Shouldn't be too lengthy
- IT Director
 - Any IT questions, please ask Hugo

- **Administration Report:**

- Holidays have been insane – so much going on. Main things:
 - BnC Contract
 - Administrative stuff with Bryce and Sheng cf. SGM and bank stuff
- Exclusive professional printing contract
 - Must include BnC logo and acknowledgement on every publication
 - You must submit all publications to me with all details (quantity, specs, and when it needs to be done by) at least 1 week before they are to be printed
- O-Week Roster
 - Attendance is expected at all events that it is down on the roster as “expected”
- O-Week Party
 - Thank you for filling out the roster – it has been finalised, so please check it
- Market Day

- It is going to be hot! Please wear a white top of some kind, a nametag will be provided, and bring a hat!
 - We have the marquee, sunscreen, water drum, and zooper doopers for the Committee
 - FYG
 - Done in collaboration with ANUSA CoL Reps
 - ANUSA and LSS picnic/BBQ
 - Monday 13th straight after the CoL Introduction session on Law Lawns
 - Meeting agendas
 - Please email or Facebook Anna any discussion items you wish to have put on the agenda with some background
 - Photography – Julia can do it
 - Will create Google forms for:
 - Photography
 - Facebook events – consistency!
- **Finance Report:**
 - Budget
 - Reimbursement
 - Rules around reimbursements on Drive
 - Submit on Friday so it can be approved by weekend meeting
 - Hopefully there shouldn't be too many instances with reimbursement
 - Try to avoid spending money on anything without approval
 - Emergency without approval – that's different
 - Must have itemised receipts otherwise difficult to reimburse
 - Community sponsorship
 - Retailers, cafes etc. for member perks
 - 6 new sponsors
 - Looking for a new strictly womenswear sponsor – if anyone knows, please let Sheng know
 - All deals within the app – take a look!
- **Careers Report:**
 - Doubled number of events this year
 - Careers Fair and Guide
 - 9 March 12-3pm Melville Hall
 - Roster for set up and pack down
 - 31 contributors this year – moving away
 - Template for publication
 - On InDesign – ask Hugo!
 - Firm visits
 - 4-5 of these
 - Week 2 – Strategy& workshop
 - 3 interview/CV workshops
 - Mentoring program with Minter Ellison
 - Done with other G8 universities
 - Aimed at pre-penultimate year students (i.e. 3rd years)

- Clerkship Night and Guide
 - 8 May evening – compulsory attendance
- Proposal for second Careers Director
 - Adding a lot of new events
 - Can't do portfolio justice with just the two of them
 - Put to Committee for discussion:
 - Kate: sounds great, you guys sound busy
 - Bryce: Careers is one of the most full-on and smallest portfolios. FY officers come too late in the piece
 - **Vote: 26 in favour, 0 abstentions, 0 against**
 - Motion passed
- **Competitions Report:**
 - Emailing Venue Hire and judges
 - Interest in Senior Workshops has been low in the past
 - Matt – Client Interview
 - Victoria - Mooting
 - Laksshini – Witness Examination
 - Joe – Negotiations
 - Drop-out rates discussions
 - Em: payment issues with blocking out a lot of people
 - Matt: nominal cost – but wouldn't be an incentive
 - Bryce: is the junior comps more of an issue? Yes
 - Joe: blacklisting hasn't really been enforced in previous years
 - Anna: emphasising seriousness due to involvement of people external to the LSS – gives us a bad rep if we cancel on judges at the last minute
- **Education Report:**
 - Going through Semester 1 course guides
 - Dealing with a complaint about assessment style of one particular course
 - Appeals – messages and emails
 - There is a Wattle description about how to lodge an appeal
 - Create document explaining
 - Electives guide
 - Bryce, Hugo and Eden – deal with in the next few days
 - Online publication
 - Database
 - Already covered by Bryce
 - Audit needs to happen in the next few days
 - ALSA
 - Representative body for professional entry degrees
 - Get benefits being a large society which learn off each other
 - Winter Conference held at ANU this year! Exciting!
 - Work on national advocacy platforms – improving policy/laws/admission requirements etc.
 - Coordinate national competitions in Winter
 - Eden and Bryce will report back to LSS
 - LAWS1001 event

- Week 1 – 21st Feb, China in the World Building
 - People at college – get first years there!!
 - Merch sale at the beginning?
 - Introduction to law school and make them feel a bit more comfortable
 - Lots of lecturers on long service leave
- **Events Report:**
- PLUG THE LSS PARTY!!!!
 - First years are normally keen
 - Roster has been finalised – please check
 - Will message ticket sellers
 - Try and bring 2 friends minimum
 - PLUG THE \$1000 BAR TAB AT TREEHOUSE
 - Law Ball
 - Tentative booking in law ball
 - All discussion about law ball as an agenda item to Anna by Friday 24th
- **Social Justice Report:**
- Setting up a tier system
 - Running Cambodia again
 - Project in conjunction with Myanmar
 - LSS Homelessness Project
 - Reach out to organisations like Vinnes or Anglicare about how LSS students could get involved
 - Em: Women’s Department collected pads and tampons for homeless women – collaborate?
 - We want a presence on campus, in community, and internationally
 - Speaker series every term
 - Social Justice Dinner, WIL Breakfast, GDM Lunch
- **Any other items arising**
- International Students’ Director
 - Constitutionally exists-ish – the problem
 - Created in 2015
 - Great for English in a Legal Context, language barriers, scope for new events etc.
 - Is it a good idea in principle?
 - Kathy: held by someone who doesn’t connect to international students, then it could seem tokenistic
 - Bryce: person should be an international student
 - Em: get in touch with International Students’ Department
 - **Vote to fill the position: 26 in favour, 0 abstentions, 0 against**
 - Send Bryce an email about what the position should entail etc. by night of Wednesday 15th
 - Wellbeing – Em
 - Wellbeing Guide – out in O-Week bags
 - Compilation of all different resources of LSS, ANU and outside ANU
 - Structural things

- Created in 2015
- Issues on what it does/wat it achieves and why it exists
- Looking into other LSS'
- Law Mental Health Week
 - Semester 1 – if students are already stressed with exams, then they're already too stressed to hear the message
 - Pre-emptive
- Attendance
 - Must give 48 hours notice to Anna and your VP for absence, arriving late, or leaving early

Meeting close: 5.21pm